

WARWICKSHIRE SCHOOLS FORUM

Voting and Actions of the meeting held on 23rd June 2022

Microsoft Teams meeting 14:00 – 16:00 pm

SCHOOL FORUM MEMBERS

Alison Davies	The Avon Valley School (Maintained)
Alison Ramsay	Nicholas Chamberlaine School (Academy)
Amy Woodward	North Leamington School (Academy)
Andy Mason	Stratford Upon Avon School (Academy)
Emma Rose	Representative from a Teacher's Union
Carrie Clare	Park Lane Primary & Race Leys Junior (Academy)
Colin Atkins	Shipston High School (Academy)
Faye Padfield	Abbots Farm Infant School (Maintained Governor)
Jane Burrows	Myton School Maintained Nursery Schools
Joss Andrews	Dunchurch Infant School and Nursery (Maintained)
Mary Anne Burrows	PVI - Burrow Nursery
Michael Cowland	The Diocese of Coventry Multi Academy Trust
Nick Evans	Evergreen School (Special Maintained)
Philip Johnson	Whitestone Infant School (Maintained Governor)
Rebecca Harrison	Park Hill Thorns Federation (Maintained)
Ricky Emms	The Priors School (Academy)
Siobhan Roberson	Harris Church of England School
Stephanie Ferries	Bridgetown Primary School (Maintained)
Sybil Hanson	Coventry Church of England Diocese Representative

OFFICERS/OBSERVERS

Andrew Felton	Assistant Director - Finance
Brian Smith	Education, Children and Families Technical Specialist
Colin Hagreen	Senior Accountant (Team Lead) Children & Education
Councillor Kam Kaur	Portfolio Holder for Education
Chris Baird	Assistant Director - Education Services
Dalbir Kaur	Accountant - Children & Education - Clerk to Schools Forum
Kamaljit Kaur	Senior Accountant (Team Lead) Children & Education
Purnima Sherwood	Service Manager for Finance
Ross Caws	Lead Commissioner - Strategy and Commissioning

1. Apologies (Started 2:20, Ended 3:00)

Please note: the start and the end time is the recording time of the meeting.

Apologies were received from the following members:

Duane Chappell	Strategy & Commissioning Manager (SEND and Inclusion)
Hilary Ward	Central England Academy Trust (Special Academy Governor)
Nicci Burton	Atherstone and Bedworth Heath Nursery Schools (Maintained)
Peter Husband	16-19 Partnership Sector
Paul Gillett	Representative from a Teacher's Union
Rose Gunn	Arden Forest Infant School (Maintained)
Sarah Bromley	PVI - Castle Nursery
Stephanie Phillips	Senior Accountant (Team Lead) - Children & Education

The following members did not attend and did not give their apologies:

Catherine Crisp	Hillmorton Primary School Rugby (Maintained)
Ian Budd	Assistant Director - Education Services

Matters for decision:

2. Introduction of Forum Members and elections of Chair and Vice Chair (Purnima Sherwood) (Started 3:20, Ended 6:10)

Purnima Sherwood:

- Welcomed new and returning School Forum members and confirmed that we successfully filled 24 seats out of 27 seats.
- The term as member of Schools Forum will run for two years, will take you through till March 2015.
- Chair and Vice Chair for the same term as well to keep that alignment.
- Provided the Teams Meeting etiquette
- Members to note that the Chair does need to be a Schools Forum member cannot be a Council Officer or a Councillor for Warwickshire County Council.
- Explained the role of the Chair.
- Asked for a volunteer to be Chair, Phil Johnson came forward to Chair's role.

No other member came forward for the Chair role.

Voting: 12 members agreed

Purnima Sherwood:

- Asked for a volunteer to be Vice Chair, and introduced Nicci Burton: unfortunately, can't make to this meeting today has said she would be happy to put herself forward as Vice Chair. Asked If there is anybody else would also be interested in Vice Chair role.

No other member came forward for the Vice Chair role.

Phil Johnson nominated Nicci.

Voting: 14 members agreed

3. Voting and Actions from the Last Meeting (Phil Johnson) (Started 6:30, Ended 6:50)

Agree as a true record

4. Matters Arising (Purnima Sherwood) (Started 6:52, Ended 9:58)

Recommendation:

Approve: Section 48 Update – Scheme for Financing Schools - Maintained school members only

Purnima Sherwood:

- Gave overview of the paper and the process for updating the paper
- This item relates to maintained schools only and looking for votes and approval from maintained school members

Phil Johnson: Recommended that paper is easy to read and explains a lot about school finance.

Voting: 7 members approved

Actions: Refresh and Update the scheme as and when DfE update their guidance.

5. De-delegation and Disapplication Consultation Timetable (Brian Smith) (Started 10:01, Ended 16:00)

Recommendation:

a. Approve the timetable for de-delegation for 2023-24

Actions: Consultation ends in September. We provide the information to Schools Forum in next meeting and Schools Forum vote on that.

b. Approve the reasons for not changing the Scheme for Financing Maintained Schools.

Actions: There are no further amendments to Scheme for Financing Maintained Schools.

c. Approve the estimated timetable for any potential need to consult with schools on the National Funding Formula and any potential 0.5% disapplication.

Note: Timetable is estimated – subject to change

Voting: 16 members approved

Actions: Provide information to schools forum in next meeting

Matters for Information/Comment

6. Overview of Schools Forum for new members (Purnima Sherwood) (Started 16:09, Ended 18:40)

Recommendations:

Phil Johnson: encouraged members to ask if they don't understand something on agendas.

Purnima Sherwood:

Overview of Schools forums Powers and Responsibilities paper.

Note: The Roles and responsibilities of the Local Authority, schools forum and where necessary DfE as well

No questions or comments received from members.

This paper and the next two papers were done to help the new members to schools forum to gain understanding of the things that we'll be talking about especially the financially related items.

7. DSG – Quick Guide (Brian Smith) (Started 18:44, Ended 24:33)

Two items for New Schools Forum information.

- a. Dedicated Schools Grant (DSG)- The Dedicated Schools Grant allocated by formula to WCC by the DfE by four blocks
- b. Early Years Funding Overview- There are four distinct providers of early years provision

Action 1: Inform Early Years Working Group of the outcome - Early Years supplementary funding review

Action 2: Update item 7. DSG Quick Guide - June 2024 meeting

8. DSG 2021-22 Outturn (Brian Smith) (Started 24:36, Ended 33:50)

Recommendations:

All Schools Forum members are asked to note:

- The DSG financial outturn position for 2021/22.

Action: Brian to report back to Phil Johnson on overspend on rates

9. Early Years Block-Use of reserves (Brian Smith) (Started 34:04, Ended 40:54)

Recommendations:

All Schools Forum members are asked to note:

- The proposed use of DSG Reserves for Early Years.

Action: Brian to check – if use of reserves is for Early Years in Primary schools as well

10. DSG Recovery Plan Update (Ross Caws) (Started 41:00, Ended 1:00:04)

Recommendations:

All Schools Forum members are asked to comment:

- Upon progress of the SEND & Inclusion Change Programme

Action: No Action

11. School Top Up Funding Project (Ross Caws) (Started 1:00:10, Ended 1:08:03)

Recommendations:

All Schools Forum members are asked to comment:

- On the Schools Top-Up Funding Project prior to decision by the SEND & Inclusion Change Programme Board on the next steps.

Action: No Action

12. Forward Plan (Dalbir Kaur) (Started 1:08:05, Ended 1:08:51)

All Schools Forum members are asked to note:

- Next meeting is on 29th September 2022 via Microsoft Teams

Question from Jane Burrows: on implementation of the Direct National Funding Formula Consultation (Started 1:08:53, Ended 1:16:12)

Jane Burrows:

- Whether the schools Forum are going to be compiling a response to be in by 9 September? It was done in the past.
- Does the schools forum wants to do schools forum response or just going to relay on Local Authority's and local schools?
- Could Local Authority's response be shared with the schools forum? It has happed in the past.

Action: Purnima Sherwood to check and get back –

Update on this action following the meeting: Purnima can confirm that the LA response can and will be shared with Schools Forum prior to the 9th September consultation deadline. Although we will ideally provide this prior to the start of the summer holidays, based on work commitments and annual leave of those involved in compiling and approving the response – this may not be feasible – in which case Schools Forum members will receive a copy of the Local Authority response prior to the start of the Autumn Term.

13. Chair's Business (Phil Johnson) (Started 1:16:15, Ended 1:16:44)

Phil Johnson: thanked everyone for attending the meeting and reminded that the next meeting is on 29th September 2022.

Note: All voting took place via Hands up function on teams.

Meeting concludes (at 15:17)

Next Meeting on Thursday 29th September 2022, 2:00pm to 4:00 pm.
If you would like to listen to the full meeting, please click [here](#)

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